



20<sup>th</sup> April 2026

HEB/tmi

Dear Parents/Carers,

I am writing to inform you that Miss Campbell is unfortunately unable to attend the upcoming parents' evening due to a family bereavement.

Mr St Clair will be available to provide feedback on both Biology and Physics during your scheduled appointment time. Miss Campbell will ensure that he has all the necessary information to share with you.

If you had wished to speak with Miss Campbell regarding a pastoral matter, please feel free to speak with a member of the Senior Leadership Team on the evening. They will be happy to address your queries or pass on any messages to Miss Campbell upon her return to school.

Thank you for your understanding.

Kind regards

**Mrs H Barnes**  
Headteacher